

# **RHODE ISLAND FAMILY COURT**

## **ADMINISTRATIVE ORDER 2019 – 04**

### **BILLING PRACTICES AND PROCEDURES FOR COURT APPOINTED COUNSEL**

In connection with Rhode Island Supreme Court Executive Order 2019-06, the following billing procedures for court appointed counsel are hereby established:

1. Guardians ad Litem or attorneys appointed pursuant to Rhode Island Supreme Court Executive Order 2019-06 shall be limited to billing six (6) hours per day for “in-court” time;
2. Guardians ad Litem or attorneys appointed pursuant to Rhode Island Supreme Court Executive Order 2019-06 shall be limited to billing four (4) hours of “out-of-court” time per day;
3. Billings that exceed the above-mentioned time limits will be approved only in exceptional circumstances;
4. Bills for court appointed counsel fees must be submitted within thirty (30) days of disposition, or in the case of post disposition hearings, within thirty (30) days of services being rendered;
5. Bills for work required to complete GAL reports, per Administrative Order 2019-03, will not be paid until the GAL report has been filed.
6. In any case where the threshold is being approached, per Rhode Island Supreme Court Executive Order 2019-06, counsel should request that the

judicial officer hearing the case make a recommendation regarding the advisability of exceeding the threshold. Final determination of payment shall be made by the Chief Judge.

7. Rhode Island Family Court Administrative Order 2006-6 is hereby vacated.

This Administrative Order will take effect on August 1, 2019.

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Michael B. Forte  
Chief Judge  
Rhode Island Family Court

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7/24/19  
Date